

FULTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

August 15, 2023

Board Meeting Minutes

CALL TO ORDER

Oricko called the August 15, 2023 meeting of the Fulton County Board of Developmental Disabilities to order at 4:00 pm.

ROLL CALL

Scott Anderson, Adam Cook (4:02 pm), Sam Denn, Mike Oricko, Lynlee Reinking, Larry Restivo and Britney Ward.

Guests: Keri Bunke, SSA; Kelly Hill, SSA; Darby Davis, Developmental Specialist; Sheryl Gurzynski, SSA; Emmi Johnson, Business Manager (NOWAC); Robin Shepherd, Assistant Superintendent; and Beth Friess, Superintendent.

APPROVAL OF AGENDA

ADD: XII.A. Summit Housing

ADD: XII.B. Guardianship Board

Anderson made a motion to approve the Agenda as amended. Cook seconded the motion. Approval by unanimous voice vote.

STAFF PRESENTATION: TRANSITION—KERI BUNKE, SHERYL GURZYNSKI, KELLY HILL AND DARBY DAVIS

Darby Davis introduced herself to the Board, as a Developmental Specialist. Keri Bunke, Kelly Hill and Sheryl Gurzynski introduced themselves as SSA's , with a focus on preschool and school-age individuals. Bunke spoke about the transition from Early Intervention into Preschool SSA services. Bunke also talked about the transition from preschool services into school age SSA services around age 5 or 6. Gurzynski talked about transition planning starting at age 14, possible future employment interests, what are their niches, skills, interests, independent living, etc. She said around this age is when post-secondary planning starts and Opportunities for Ohioans with Disabilities (OOD) gets involved. Hill stated that between the ages of 18-22, planning happens for life after school. This planning includes a graduation date, where do they want to live or work, will they need funding and many other options. Both the individual and parent are involved in this long term planning.

PUBLIC COMMENT

No public comment.

APPROVAL OF JUNE 20, 2023 BOARD MEETING MINUTES, JULY 19, 2023 SPECIAL BOARD MEETING MINUTES AND JUNE 20, 2023 ETHIC COUNCIL MEETING MINUTES

Anderson made a motion to approve the June 20, 2023 Board Meeting Minutes, July 19, 2023 Special Board Meeting Minutes and June 20, 2023 Ethics Council Meeting Minutes as presented. Restivo seconded the motion. Approval by unanimous voice vote.

APPROVAL OF JUNE AND JULY, 2023 EXPENDITURES

Reinking made a motion to approve the June and July, 2023 Expenditures as presented. Ward seconded the motion. Approval by unanimous voice vote.

FINANCE, FACILITIES & PERSONNEL

Anderson reviewed the Finance, Facilities and Personnel committee meeting minutes.

FOUNDATION

Friess spoke about interest in setting up a 501c3 foundation where separate funds may be kept. Restivo confirmed that this would be set up from donations, not Board funds. Restivo asked about oversight and any responsibility of the Board. Friess stated it would be a separate board. Ward shared that it is typical to have a member of our Board be on the foundation board. She also said that it is a good idea, but a lot of work and that the hospital has been working on this for a while. Oricko suggested that with the transition of staff, it might be best to table this until May 2024.

PERSONNEL POLICIES, SECTIONS 3 AND 4

Anderson shared that these two policies were already reviewed this year but need additional clarification regarding probation for new employees and trial periods for transfer employees.

Anderson made a motion to approve Personnel Policies, Sections 3 and 4 as presented. Restivo seconded the motion. Approval by unanimous voice vote.

PROGRAM & PUBLICITY

Cook reviewed the Program and Publicity Committee meeting minutes.

PROGRAM POLICY: SPECIAL OLYMPICS, TITLE XX AND WAITING LIST

Cook made a motion to approve Program Policies: Special Olympics, Title XX and Waiting List as presented. Denn seconded the motion. Approval by unanimous voice vote.

INCREASE APPROPRIATIONS IN GIFT/DONATION FUND

Cook shared that there are 7-9 people interested in attending the Synergy self-advocacy training in Sandusky. Costs for individuals to attend are \$299 per person. Individuals would be responsible for their own lodging, transportation and food. There are funds available for advocacy in the gift and donation fund. Committee requests that \$2700 be appropriated to the gift and donations fund to be used for registration costs for the individual who would like to attend and their needed staff.

Cook made a motion to approve that \$2,700 be appropriated to the Gift/Donation Fund as presented. Denn seconded the motion. Approval by unanimous voice vote.

FSS PROGRAM

Cook reviewed that all 130 FSS slots for this funding year are allotted. Currently there individuals on the waiting list. Committee is recommending approving an additional 20 slots at \$400 per slot for this calendar year.

Cook made a motion to approve an additional 20 slots at \$400 per slot for CY2023 as discussed. Denn seconded the motion. Approval by unanimous voice vote.

NOWAC CRISIS INTERVENTION FUNDING

Cook reviewed information crisis intervention training that NOWAC received funding for that will train two SSA's from each of the seven counties. The training is a "train the trainer" model so our two trained staff will be able to train local providers and families in this method. The training will take place over a year with follow-ups in subsequent years.

2024 PROPOSED BOARD CALENDAR

Cook made a motion to approve the proposed 2024 Board Calendar as presented. Reinking seconded the motion. Approval by unanimous voice vote.

OLD BUSINESS

SUMMIT HOUSING

Friess reviewed that several months ago, we began working with Summit Housing Development to purchase a home for an individual served. There was a provider compliance review and the plan of correction included finding a different place for the individual to live. Friess said that a bid was accepted on a house and closing occurs this week. Estimated purchase price was \$106,000, and so we applied for \$95,400 from DODD capital funding. Once the dollars are received, these will pass through to Summit Housing who purchased the house. There is renovation funding available up to 75% of the appraised value of the home. We know there are flooring needs, paint, some repairs and fencing. In order to have the money come to the Board and go back out to Summit Housing and be easily tracked, it is recommended to set up a fund for the revenue to come in and an expense line so it can go out. Friess has been in contact with the auditor and this would need to go through the Commissioners.

Anderson made a motion to request the creation of Community Housing line in Fund 2520 Revenue and Fund 2520 Expense and request the appropriation of \$150,000 in the new expense line. Reinking seconded the motion. Approval by unanimous voice vote.

GUARDIANSHIP BOARD UPDATE

Friess shared that the guardianship board has not met since June, but is scheduled to meet at the end of August. No director has been hired, as Defiance County Commissioners have not acted on making Defiance County the fiscal agent.

NEW BUSINESS

ACCEPTANCE OF DONATION

An adaptive bath chair has been donated.

Reinking made a motion to approve the acceptance of donation of an adaptive bath chair valued at approximately \$700. Cook seconded the motion. Approval by unanimous voice vote.

OACB DELEGATE RESOLUTIONS

Friess shared that delegate resolutions need to be submitted by September 25th at 5pm.

TITLE XX GRANT AGREEMENT

Friess shared that this funding supports early intervention and we apply for this funding every year. It is a limited amount of money but does help offset the costs of Early Intervention.

Cook made a motion to approve the Title XX Grant Agreement for FFY2024-2025. Denn seconded the motion. Approval by unanimous voice vote.

LAW ENFORCEMENT TRAININGS

Oricko shared about an opportunity to provide some training to local law enforcement about people we serve. This will be held in October.

Reinking made a motion to approve up to \$2,700 to cover cost of 4-hour law enforcement training for all county officers. Cook seconded the motion. Approval by unanimous voice vote.

STATE & ADVOCACY UPDATES

SFY24-25 STATE BUDGET

Friess reviewed information regarding the SFY24-25 budget that was shared the OACB budget symposium in August. Remote board meeting attendance will be allowed within parameters. Credit card usage will be modernized. She anticipates presenting new policies in October.

Cook left meeting at 4:38 pm.

The Ohio Department of Children and Youth Services is moving forward and Early Intervention will be the last department to move, so it will be about 18 months before that happens. Friess also spoke about the new requirement for an appointment of a board member who is receiving services, which will become effective July 1, 2025.

TRANSITION

Friess reviewed transitions and shared that we are in the final steps of hiring the last open position. Everyone should be in place in September.

DIRECTOR’S REPORTS

No questions or comments.

SUPERINTENDENT’S REPORT

No questions or comments.

ADJOURNMENT

Reinking made a motion to adjourn the Board Meeting at 4:51 pm. Restivo seconded the motion. Approval by unanimous voice vote.

Secretary

Date

President

Date