

**Fulton County Board of Developmental Disabilities
November 16, 2021
Board Meeting Minutes**

CALL TO ORDER

Oricko called the November 16, 2021 meeting of the Fulton County Board of Developmental Disabilities to order at 4:04 pm.

ROLL CALL

Board Members: Scott Anderson, Adam Cook, Sam Denn, Mike Oricko, Lynlee Reinking, Larry Restivo and Britney Ward.

Guests: Emmi Johnson, Business Manager, NOWAC; Robin Shepherd, Community & Medicaid Services Director; Kristie Humbert, Children Services Director and Beth Friess, Superintendent.

APPROVAL OF AGENDA

Reinking made a motion to approve the Agenda as presented. Cook seconded the motion. Approval by unanimous voice vote.

PUBLIC COMMENT

No public comment.

APPROVAL OF OCTOBER 19, 2021 BOARD MEETING MINUTES

Correction to the minutes, date at top of the page changed from September 19, 2021 to October 19, 2021.

Anderson made a motion to approve the October 19, 2021 Board Meeting minutes as amended. Denn seconded the motion. Approval by unanimous voice vote.

APPROVAL OF OCTOBER, 2021 EXPENDITURES

Denn made a motion to approve the October 2021 Expenditures as presented. Restivo seconded the motion. Approval by unanimous voice vote.

FINANCE, FACILITIES & PERSONNEL

Anderson reviewed the highlights from the committee meeting.

2022 CONTRACTS

TRIANGULAR PROCESSING INC. CONTRACTS: CLEANING, NON-MEDICAID ADULT SERVICES, RECYCLING, SPECIAL OLYMPICS AND RECREATION

Anderson reviewed the proposed contracts with TP. These included the cleaning, recreation, recycling, that are the same as the current contracts. The non-Medicaid adult services contract is also the same as last year and the rates mirror the waiver rates for the same services. The Special Olympics contract was amended a couple of months ago to provide coverage for an assistant. The proposed contract allows for a salary increase for the staff.

Anderson made a motion to approve the Triangular Processing Inc. Contracts for Cleaning, Non-Medicaid Adult Services, Recycling, Special Olympics and Recreation as presented. Cook seconded the motion. Approval by unanimous voice vote.

TP & LINFOOT STREET COMMISSIONERS' LEASE ADDENDUMS

Anderson reviewed that with the approval of both lease addendums, this will allow for the Commissioners to cover the cost of utilities for TP for 2022.

Anderson made a motion to approve the TP and Linfoot Street Commissioners' Lease Addendums as presented. Restivo seconded the motion. Approval by unanimous voice vote.

SUNSHINE ROOM & BOARD CONTRACT

Friess reviewed that this contract was the same as for 2021 except for changes due to rule cites that had changed. The rate requested reflects the 3% rate increase requested by Sunshine for 2022.

Anderson made a motion to approve the Sunshine Room and Board Contract as presented. Ward seconded the motion. Approval by unanimous voice vote.

QUADCO & VNA COMPREHENSIVE SERVICES NON-MEDICAID ADULT SERVICES CONTRACTS

Anderson explained that these two contracts were the same as the TP Non-Medicaid Adult Services Contract. The rate is the same as the waiver rate for the same services.

Anderson made a motion to approve Quadco & VNA Comprehensive Services Non-Medicaid Adult Services Contracts as presented. Cook seconded the motion. Approval by unanimous voice vote.

NORTHWEST OHIO WAIVER ADMINISTRATIVE COUNCIL (NOWAC) CONTRACT

Anderson reviewed the many services that are provided by NOWAC and the rates attached to those services as outlined in the Finance Committee minutes.

Anderson made a motion to approve the Northwest Ohio Waiver Administrative Council (NOWAC) Contract as presented. Reinking seconded the motion. Approval by unanimous voice vote.

SFY 2022-2023 EI ARPA CONTRACT

Anderson shared that this contract, which will run through Defiance Family and Children First, will be used for EI, mainly for technology for families and staff. The contract is for \$36,319 and expenses will be invoiced to Defiance FCFC as we currently do for Part C Service Coordination. The contract runs from July 1, 2021 through June 30, 2023. We anticipate the funds being available January, 2022. More details on the expenditures will be available as the funds become available.

Anderson made a motion to approve the SFY 2022-2023 EI ARPA Contract as presented. Restivo seconded the motion. Approval by unanimous voice vote.

PERSONNEL POLICY, SECTIONS 11 & 14

Anderson shared that there were no major changes to either of these policies.

Anderson made a motion to approve the Personnel Policy, Sections 11 and 14 as presented. Denn seconded the motion. Approval by unanimous voice vote.

END OF YEAR APPROPRIATION TRANSFERS

Anderson made a motion to authorize the Business Manager or Fiscal Coordinator to make End of Year Appropriation Transfers as necessary with Superintendent approval. Reinking seconded the motion. Approval by unanimous voice vote.

PROGRAM & PUBLICITY

Cook reviewed the minutes from the committee meeting.

ARC ASSOCIATE MEMBER DUES

Cook reviewed that the Arc membership dues will be \$1250 for 2022.

Cook made a motion to approve the ARC Associate Member Dues for 2022, for \$1,250.00. Reinking seconded the motion. Approval by unanimous voice vote.

2022 ANNUAL REPORT COSTS

Cook reviewed estimated costs for the 2022 annual report. The report will go out to all mailing addresses in Fulton County. The costs include an estimated 5% increase in mailing costs as well as an increase due to the cost of paper. In order to accommodate any additional rise in the cost of paper prior to the printing of the annual report, it is recommended that up to \$10,000 be approved to cover the cost.

Cook made a motion to approve the printing and mailing of 12 page annual report, with a cost of up to \$10,000. Denn seconded the motion. Approval by unanimous voice vote.

MOVIE THEATER ANNUAL AGREEMENT

Cook shared that the annual contract with the movie theater will expire at the end of November and the committee suggests approving a new one year contract for \$1,595.

Cook made a motion to approve the Skye Cinema advertising contract, \$1,595. Ward seconded the motion. Approval by unanimous voice vote.

OLD BUSINESS

No questions or comments.

NEW BUSINESS

2022 LEVY DISCUSSION

Friess stated that our current five year levy will expire at the end of 2022. She shared discussions that she has had with the Auditor, Brett Kolb, regarding this levy and what the options were. Friess and the Board discussed options such as a reduction or renewal of the levy. Discussions included the Board's current healthy carryover as well as uncertainty regarding the future, especially related to Medicaid waiver match costs as well local funding used to support individuals, including multi-system youth. Also discussed was the plan, if the levy passes as a renewal in 2022, that the Board would request some kind of substantial rollback for the first year of the levy and review that option annually during the five years of the levy. After discussion, the following motion was made:

Denn made a motion to request the Fulton County Commissioners to place a 2.6 mil renewal levy on the May 3, 2022 primary election ballot for a period of 5 years, for the purpose of the operation of programs and services as well as the maintenance and operation of facilities by the Fulton County Board of Developmental Disabilities. Cook seconded the motion. Approval by unanimous voice vote.

STAFF VOLUNTEERS

Friess initiated a discussion about staff volunteering at local events during their work day. A current example being Christmas Cheer. There is currently nothing in policy regarding this. Friess suggested that this be allowed with the prior approval of the staff person's supervisor, with the staff person wearing logoed clothing or their Board of DD name tag so as to represent the Board of DD and that this be allowed up to one day per year during paid work hours. The Board was in agreement with this plan.

STATE & ADVOCACY UPDATES

Friess shared a brief update.

DIRECTOR'S REPORTS

No questions or comments.

SUPERINTENDENT'S REPORT

No questions or comments.

EXECUTIVE SESSION TO DISCUSS THE COMPENSATION OF A PUBLIC EMPLOYEES

Anderson made a motion to enter into executive session at 4:38pm. Cook seconded the motion. Approval by roll call vote: Anderson-yes, Cook-yes, Denn-yes, Oricko-yes, Reinking-yes, Restivo-yes and Ward-yes.


Cook made a motion to exit executive session at 5:00pm. Restivo seconded the motion. Approval by roll call vote: Anderson-yes, Cook-yes, Denn-yes, Oricko-yes, Reinking-yes, Restivo-yes and Ward-yes.

Ward made a motion to follow the Commissioners (with other county employees) and provide a 3% raise to board employees in 2022 and to continue the longevity pay and the clothing allowance to board employees, and to again follow the Commissioners, the Board will provide each full and part time staff a \$300 bonus. Cook seconded the motion. Approval by unanimous voice vote.

Denn made a motion to approve a three year contract for the Community & Medicaid Services Director, with a 3% increase for the 1st year of contract and a wage re-opener for the subsequent years. Anderson seconded the motion. Approval by unanimous voice vote.

ADJOURNMENT

Denn made a motion to adjourn the Board Meeting at 5:04 pm. Ward seconded the motion. Approval by unanimous voice vote.


Secretary

12-21-21
Date


President

12-21-21
Date