

**Fulton County Board of Developmental Disabilities**  
**October 19, 2021**  
**Board Meeting Minutes**

**CALL TO ORDER**

Oricko called the October 19, 2021 meeting of the Fulton County Board of Developmental Disabilities to order at 4:04 pm.

**ROLL CALL**

Board Members: Scott Anderson, Sam Denn (4:06 pm), Mike Oricko, Lynlee Reinking, Larry Restivo and Britney Ward. Excused: Adam Cook.

Guests: Andrea Hammond (Zoom), Robin Shepherd, Community Services Director and Beth Friess, Superintendent.

**APPROVAL OF AGENDA**

***ADD: VII.A.8. Interpreter Contract***

***ADD: X. B. Annual Survey Results***

***Reinking made a motion to approve the Agenda as amended. Ward seconded the motion.***

***Approval by unanimous voice vote.***

**PUBLIC COMMENT**

No public comment.

**APPROVAL OF SEPTEMBER 21, 2021 BOARD MEETING MINUTES**

***Anderson made a motion to approve the September 21, 2021 Board Meeting minutes as presented. Restivo seconded the motion. Approval by unanimous voice vote.***

**APPROVAL OF SEPTEMBER, 2021 EXPENDITURES**

***Restivo made a motion to approve the September 2021 Expenditures as presented. Anderson seconded the motion. Approval by unanimous voice vote.***

**FINANCE, FACILITIES & PERSONNEL**

Anderson reviewed the highlights from the committee meeting.

**EI OFFICE PROJECT**

Anderson explained that the doors originally ordered for the new offices are wood and have small windows. We would like to replace those with steel doors to match the others and for them to have half door windows for more light. The change order for four doors is \$2,175.80. The committee agreed that this change order could go onto the Commissioners for approval, and was approved last week. Anderson also reviewed need for authorization for Friess to approve change orders in the future on this project so that all change orders will not need to go through the committee or the Board before going onto the Commissioners for approval.

***Anderson made a motion to authorize Beth Friess, Superintendent, to approve change orders for the Early Intervention Office project up to (total project) budgeted amount of \$80,000. Restivo seconded the motion. Approval by unanimous voice vote.***

**2022 BUDGET**

Friess reviewed the changes in the proposed 2022 expenditures from the original anticipated budget presented in April to the Commissioners to the current October numbers. Also with the new proposed accounts in the general fund (2520), the dollar amounts have been established for

budget purposes but how and what the accounts will look like is still a work in progress with the Auditor's office. So the dollars will stay the same but the flow may look different as the details are worked out.

***Anderson made a motion to approve the 2022 budget as presented. Denn seconded the motion. Approval by unanimous voice vote.***

#### **2022 WAIVER ALLOCATION**

Anderson spoke about the Board determining how many waivers will be requested for allocation for the upcoming year. Committee recommends for 2022, six Level 1 waivers and four IO waivers.

***Anderson made a motion to approve the CY2022 waiver allocation for six Level 1 waivers and four IO waivers. Reinking seconded the motion. Approval by unanimous voice vote.***

#### **FUNDS TRANSFER—UTILITIES**

Anderson stated that due to an increase in cost for utilities this year, the budgeted amount will be short about a month. Recommendation to transfer \$2,500 from Other Expense to Utilities.

***Anderson made a motion to approve the transfer of \$2,500 from Other Expense 2520-15907-5-96000 to Utilities 2520-15907-5-35000. Ward seconded the motion. Approval by unanimous voice vote.***

#### **PERSONNEL POLICY, SECTION 12 & 13**

***Anderson made a motion to approve Personnel Policy, Sections 12 and 13 as presented. Restivo seconded the motion. Approval by unanimous voice vote.***

#### **PHYSICAL THERAPY CONTRACT**

***Anderson made a motion to approve an increase for the Physical Therapist's hourly rate for her next contract year to \$55. Denn seconded the motion. Approval by unanimous voice vote.***

#### **EI SUPERVISION CONTRACT**

***Anderson made a motion to approve the Early Intervention Supervision Contract with Henry County Board of DD as presented. Denn seconded the motion. Approval by unanimous voice vote.***

#### **INTERPRETER CONTRACT**

***Anderson made a motion to approve the Interpreter Contract effective October 1, 2021 through September 31, 2022 as presented. Ward seconded the motion. Approval by unanimous voice vote.***

#### **PROGRAM & PUBLICITY**

Denn reviewed the minutes from the committee meeting.

#### **PROGRAM POLICIES: MEDICAID ADMINISTRATIVE CLAIMING (MAC), PREADMISSION SCREENING AND RESIDENT REVIEW (PASRR), SUPPORTED LIVING, FAMILY SUPPORT SERVICES (FSS) AND LOCAL FUNDS**

Friess spoke about minor changes to clarify the language.

***Denn made a motion to approve Program Policies: Medicaid Administrative Claiming (MAC), Preadmission Screening and Resident Review (PASRR), Supported Living, Family Support Services (FSS) and Local funds as presented. Restivo seconded the motion. Approval by unanimous voice vote.***

**BILLBOARDS—MARCH 2022**

Denn shared information about advertising on billboards in Fulton County during awareness month in 2022.

*Denn made a motion to approve advertising on four billboards in March 2022 with a cost of \$2,360.00 as presented. Reinking seconded the motion. Approval by unanimous voice vote.*

**OLD BUSINESS**

No questions or comments.

**STATE & ADVOCACY UPDATES**

Friess shared a brief update.

**NEW BUSINESS**

**OACB DELEGATE ASSEMBLY**

Friess stated that the Delegate Assembly will be held in person this year.

*Reinking made a motion to approve Beth Friess as the OACB delegate. Anderson seconded the motion. Approval by unanimous voice vote.*

**ANNUAL SURVEY RESULTS**

Friess shared and reviewed responses from the 2021 Annual Survey with the Board.

**DIRECTOR'S REPORTS**

No questions or comments.

**SUPERINTENDENT'S REPORT**

No questions or comments.

**EXECUTIVE SESSION TO DISCUSS THE COMPENSATION OF A PUBLIC EMPLOYEE**

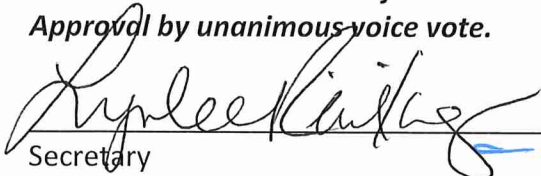
*Anderson made a motion to enter into executive session at 4:40pm. Reinking seconded the motion. Approval by roll call vote: Anderson-yes, Denn-yes, Oricko-yes, Reinking-yes, Restivo-yes and Ward-yes.*

*Denn made a motion to exit executive session at 5:03pm. Restivo seconded the motion. Approval by roll call vote: Anderson-yes, Denn-yes, Oricko-yes, Reinking-yes, Restivo-yes and Ward-yes.*

No action was taken following the Executive Session.

**ADJOURNMENT**

*Denn made a motion to adjourn the Board Meeting at 5:04 pm. Ward seconded the motion. Approval by unanimous voice vote.*

  
Secretary

12-21-21  
Date

  
President

12-21-21  
Date