

The fee to file this application is **\$150.00**. It may be paid by cash or check. We currently do not except online payment of any kind.

If paying by check, please make it out to:
Fulton County Regional Planning Commission
152 S Fulton St
Wauseon, OH 43567

This application may be submitted:

- Via mail
- Via email to fcplan@mvpo.org
- In-person

1) What this application is for:

- When you disagree with the Fulton County Zoning Inspector's decision to:
 - a. Write-up your property for a zoning violation and do not think you should be subject to the potential fines.
 - b. Deny your permit application and you believe that your proposed structure is allowed by the current code. *(See Section 100-21.4, "Authority".)*

2) You have 20 days from the day of the decision in question to file an appeal. Anyone can file.

- The Zoning Inspector then gives your appeal application and all associated documents to the Board of Zoning Appeals. *(See Section 100-21.6, "Appeals".)*

3) When will my appeal be heard?

- The BZA must "fix a reasonable time for the public hearing of the appeal."
- The BZA must also have a *Notice of a Public Hearing* in 1 or more newspapers that circulates in the county for at least 10 days before the hearing. Adhering to that newspaper's publishing schedule pushes back the soonest date the appeal can be heard. *(See Section 100-21.6, "Appeals".)*
- The BZA will always contact the applicant with the date and time of the appeal.

4) When will my appeal be decided?

- There is not a fixed time limit within which the BZA's official decision to approve, modify, or deny must be made. Rather, it must be made "within a reasonable time after it is submitted." *(See Section 100-21.6, "Appeals".)*

5) Who must be present at the public hearing?

- "Upon the hearing, any party may appear in person or by attorney." *(See Section 100-21.6, "Appeals".)*

6) What if I don't like the outcome?

- "Any person adversely affected by a decision of the Board of Zoning Appeals may appeal to the Court of Common Pleas of Fulton County on the grounds that such decision was unreasonable or unlawful. The Court may affirm, reverse, vacate or modify the decision complained of in the appeal." *(See Section 100-21.6, "Appeals".)*



Application to Appeal Decision of a County Official

Applicant Information:

Application #: _____

Name of Applicant/Attorney: _____

Phone: _____ Email: _____

Property Owner Information:

Owner's Name: _____

Address: _____

Phone: _____ Email: _____

Information about the Parcel that the Zoning Inspector's Decision Affected:

Address: _____ City: _____ State: _____

Zip: _____ Parcel Number: _____ Township: _____

Which best describes the state of your parcel?

Undeveloped Existing Residence Present

Water and Sewer for Existing Residence:

- Type of Water Supply: Public Private None or N/A
- Type of Sanitary Sewer System: Public Private None or N/A

What decision are you appealing?

(Example: The Fulton County Zoning Inspector denied my application for a county zoning permit)

Who made this decision? (Check one)

- Fulton County Zoning Inspector
- Other County Official - Please list their name: _____

What date did they make this decision? Date: _____ (DD/MM/YYYY)

Their decision was based on their interpretation of Article _____, Section _____ of the Fulton County Zoning Resolution.

