

**Attention:**

Enclosed, is an application for a zoning permit for the Townships of **Amboy, Franklin, Fulton & York.**

You may return your application and check made payable to:     Fulton County  
Regional Planning Commission  
152 S. Fulton St., Suite 100  
Wauseon, OH 43567-3308

**ZONING FEES**

Single Family Dwelling .....	\$50.00	
2-Family Dwelling .....	\$75.00	
Multiple Family Dwelling.....	\$75.00	
(Each Unit in Excess of 3 is \$20.00)		
Manufactured Home Park (2-5 lots) .....	\$75.00	
Commercial/Industrial Buildings .....	\$100.00	up to 8,000 sq. ft.
	\$300.00	8,001 – 20,000 sq. ft.
	\$500.00	over 20,000 sq. ft.
Cellular Tower .....	\$50.00	
Co-Locate on Cell Tower.....	\$15.00	
Accessory Building .....	\$25.00	
Fence, Deck, Porch .....	\$25.00	
Sign (Wall Sign) .....	\$25.00	
Free Standing Sign.....	\$50.00	
Addition, Pool, Pond.....	\$25.00	
Home Occupation .....	\$50.00	
Conditional Use Permit.....	\$150.00	
Appeal or Variance .....	\$150.00	
District Change .....	\$150.00	

*If you have any questions, feel free to contact the office of the Planning Commission at 419-337-9214.*

COUNTY ZONING PERMIT APPLICATION

FULTON COUNTY, OHIO

Permit # \_\_\_\_\_

If you are applying for a zoning permit requiring a new septic system and/or well, you must first obtain a septic and well permit from the Health Department. The applicant is required to provide our office a copy of said permits.

In addition to the information requested on this form, the applicant is required to **SUBMIT A DRAWING** depicting the actual dimensions and shape of the lot, exact size and location of existing buildings on the lot, and the location and dimension of the proposed building(s) or alteration(s). Property lines and proposed building(s) must be staked out and an address sign must be posted on the property.

This permit shall be void if work is not completed within one (1) year.

The undersigned applies for a zoning permit for the following use, said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and any attachments to this application are true and correct.

Township: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Email Address: \_\_\_\_\_

Owner Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Address Where Construction Will Occur: \_\_\_\_\_

Contractor: \_\_\_\_\_ Email: \_\_\_\_\_

(✓) Existing Use: Agricultural/Residential \_\_\_\_\_ Industrial \_\_\_\_\_ Commercial \_\_\_\_\_
(✓) Type of Permit: Sign \_\_\_\_\_ Fence/Deck/Porch \_\_\_\_\_ Commercial \_\_\_\_\_
Addition \_\_\_\_\_ Accessory Building \_\_\_\_\_ Industrial \_\_\_\_\_
Pond or Pool \_\_\_\_\_ Residential \_\_\_\_\_ # of Residential Units \_\_\_\_\_ Other \_\_\_\_\_

If you are constructing an addition to your home, what is the purpose (use) of the addition? \_\_\_\_\_

(✓) Type of Sewage Disposal System: Public \_\_\_\_\_ Private \_\_\_\_\_ Permit # \_\_\_\_\_

(✓) Source of Water Supply: Public \_\_\_\_\_ Private \_\_\_\_\_ Permit # \_\_\_\_\_

(A drive permit is required for new access to a county, township, or state highway.)

Have you obtained a drive permit? \_\_\_\_\_ Road Grade Elevation: \_\_\_\_\_

Lot Size: Width \_\_\_\_\_ Depth \_\_\_\_\_ Lot Area \_\_\_\_\_ # of Acres \_\_\_\_\_

Setbacks: Front Yard \_\_\_\_\_ Rear Yard \_\_\_\_\_ One Side \_\_\_\_\_ Sum of Side Yards \_\_\_\_\_
(The front yard setback is measured from the center of the highway.)

Square Footage: Main Building \_\_\_\_\_ Basement \_\_\_\_\_ Accessory Building \_\_\_\_\_

Dimensions of Accessory Building: \_\_\_\_\_ Dimensions of Sign: \_\_\_\_\_

Building Height: Stories \_\_\_\_ Feet \_\_\_\_ Fence Type: \_\_\_\_\_ Fence Height: \_\_\_\_\_

Is development more than 30 feet from a ditch or stream? Yes \_\_\_\_ No \_\_\_\_

Type of Pool: In Ground or Above \_\_\_\_\_ Pool Dimensions: \_\_\_\_\_

Is property known to be in the 100 year flood plain? Yes \_\_\_\_\_ No \_\_\_\_\_

Is property in a wetland, as designated on the wetland map? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have a wetland permit? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated Cost of Construction: \$ \_\_\_\_\_ Permit Fee: \$ \_\_\_\_\_

Applicant/Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Article 100-5.2

**(Road Grade)**

- #5. Any building requiring yard space shall be located at such an elevation that a sloping grade shall be maintained to cause the flow of surface water to run away from the walls of the building. Grade elevations shall be determined by using the elevation at the center line of the road in front of the lot as the established grade or such grade determined by the County Engineer or Zoning Inspector.

When a new building is constructed on a vacant lot between two existing buildings or adjacent to an existing building, the existing established grade shall be used in determining the grade around the new building and the yard around the new building shall be graded in such a manner as to meet existing grades and not to permit run-off of surface water to flow onto the adjacent property unless property is part of a natural watercourse.

# Fulton County Pond Permit Application

Fulton County Engineer  
9120 Co. Road 14  
Telephone: 419-335-3816  
Fax: 419-335-1091

Fulton County Planning Director  
S. Fulton Street, Suite 100  
Telephone: 419-337-9214  
Email: alexisluttrell@fultoncountyoh.com

---

---

## POND PERMIT REQUIREMENTS

### Basic Plan Requirements

- ❑ A Development or Zoning Permit application for a pond must accompany the pond plan. The application must provide the name, address, and phone number of the landowner, the contractor and the party who should be informed of progress on the review of the application, for example the landowner, contractor, attorney, architect or engineer. If used as a water supply, ponds require a special water supply permit issued by the Fulton County Health Department in addition to the appropriate development of zoning permit.
- ❑ A copy of the survey of the parcel upon which the pond is being constructed should accompany the pond plan. If a survey is not available then a copy of the quarter section plat where the parcel is located can be provided.
- ❑ The pond plan must indicate the scale of the drawing. Select the scale of the drawing carefully to fit all the necessary information on a single plan sheet. Plans may be submitted on any size plan sheet ranging from 8½" x 11" to 24" x 36". If necessary use additional sheets. Be sure to draw plans as accurately as possible. The Engineer's Office may require additional information to evaluate the project.
- ❑ The pond plan must have the north arrow pointing toward the top of the drawing or to the left side of the drawing, preferably toward the top.
- ❑ The pond plan must show the location, elevation and description project benchmarks.
- ❑ If the proposed pond is to be located in a flood plain, a copy of the Flood Plain Permit issued by the Fulton County Planning Director must accompany the pond plan.
- ❑ If the pond spoil is to be hauled away from the site a copy of the Haul Route Permit issued by the Fulton County Engineer must accompany the pond plan. In certain circumstances removal of spoil materials may be considered a mining operation and may require special state, county and township permits. Issuance of a Fulton County Pond Permit does not constitute approval of a mining operation and does not absolve the landowner or contractor of their obligation to obtain the necessary mining permits for the removal of spoils from a pond site.
- ❑ If wetlands are impacted by the pond construction or the disposal of spoils, an OEPA 401 Permit and U.S. Army Corps of Engineers 404 Permit may be required and should be submitted with the pond plan. Issuance of a Fulton County Pond Permit does not absolve the landowner from obtaining 401 and 404 Permits if required.
- ❑ The proposed alteration of ditches, drains or watercourses requires a permit issued by the County Engineer. An OEPA 401 Permit and a U.S. Army Corps of Engineers 404 Permit may also be required and should be submitted with the pond plan. Issuance of a Fulton County Pond Permit in this circumstance does not absolve the landowner from obtaining 401 and 404 Permits if required.
- ❑ Any permits named above that are issued by the County Engineer or the County Planning Director can be considered simultaneously with the pond permit. The number of additional permits required may, however, influence the time it takes to process the pond permit application by the Engineer's Office.

## POND PERMIT REQUIREMENTS

- ❑ The pond plan must show all ditches, creeks, tile outlets, wetlands, flood plains and other natural features that that may affect the development of the property.
- ❑ Pond plans are required to show the pond setback distance from the proposed road rights-of-way set forth in the Access Management Plan for Fulton County.
  - *Minimum setback distance from any proposed right-of-way is 75 feet*
- ❑ Plans must show the setback distance of the proposed pond from property lines.
  - *Minimum setback distance from property lines to a pond is 30 feet*
  - *Minimum setback distance from property lines to a pond is 50 feet for water supply ponds*
- ❑ Pond plans must depict the locations of all buildings on, and adjacent to the parcel, and must provide the distances between the proposed pond and those buildings.
  - *Minimum offset distance from buildings to a pond in a clay soil is 30 feet*
  - *Minimum offset distance from buildings to a pond in a sandy soil is 50 feet with rip rap placed to protect the slope nearest the building*
- ❑ The pond plan must show the location of wells and septic systems on, and adjacent to the parcel, and must show the distances between the proposed pond and the wells and septic systems.
  - *Minimum offset distance from wells and leach fields to a pond in clay soils or where a compacted clay blanket or core trench is installed is 50 feet*
  - *Minimum offset distance from wells and leach fields to water table ponds in sandy soils without a core trench is 100 feet but a 200 foot offset is recommended*
- ❑ The plans must show the location and setback distance from open ditches and watercourses on or adjacent to the site.
  - *Minimum distance from a pond to the top of a ditch bank is 30 feet*
  - *The setback distance from a pond to open ditches along any road must be at least 80 feet unless otherwise delineated by the County Engineer*
- ❑ The location and the general dimensions of all spoil piles and the setback distances of spoil piles from ditches, watercourses, rights-of-way and property lines are required on the pond plan.
  - *Minimum distance from the toe of any spoil pile to the top of open ditch banks is 30 feet*
  - *The minimum distance from the toe of any spoil pile to property lines is 10 feet*
  - *Spoil can not be placed within proposed highway rights-of-way without a permit to occupy the right-of-way issued by the County Engineer or the Township*
- ❑ Pond plans must include a finish surface-grading plan depicting how the site will surface drain after pond construction and deposition of spoil.
- ❑ The pond plan will show the location and offset distance from any tiles crossing the parcel
  - *Minimum distance between a pond and any drainage tile is 30 feet*
  - *Tiles to be removed, capped or relocated to complete pond construction must be shown on the pond plan*
- ❑ All ponds must have a controlled overflow or emergency spillway to safely handle excess water. Overflow from the pond must be safely discharged, away from any structures used for human occupancy, into a properly sized and well-maintained drainage outlet in such a manner that it does not damage adjacent rights-of-way or adjoining property.
- ❑ If natural waterways are to be altered or affected in any way provisions must be made so as not to back up water or create drainage problems for upstream and adjacent landowners.
- ❑ In addition to notifying the Ohio Utility Protection Service (OUPS) at 1-800-362-2764, the contractor must notify the Engineer's Office at 419-335-3816 or the Planning Office at 419-337-9214 at least 48 hours prior to commencing work. The contractor is also responsible for proper traffic control at the site and must keep all pavement surfaces clean and free of mud and debris.

**FULTON COUNTY POND PERMIT APPLICATION**

Landowner: \_\_\_\_\_ Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contact person: \_\_\_\_\_  
Name Address Phone

Pond location: \_\_\_\_\_  
Address Town-Range-Section and Township

Parcel information: \_\_\_\_\_  
Parcel No. Parcel Description Acres

**Pond Data:** (Check or fill in all that apply)

Pond Use: Water Supply \_\_\_\_\_ Recreational \_\_\_\_\_ Mining \_\_\_\_\_  
Borrow pit \_\_\_\_\_ Animal waste \_\_\_\_\_ Wetland \_\_\_\_\_  
Livestock water \_\_\_\_\_ Fire Protection \_\_\_\_\_ Storm water \_\_\_\_\_

Location: House Lot \_\_\_\_\_ Farmstead \_\_\_\_\_ Farmland \_\_\_\_\_  
Floodplain \_\_\_\_\_ Wetland \_\_\_\_\_ Woods \_\_\_\_\_

Soil Type(s): \_\_\_\_\_

Clay \_\_\_\_\_ Loam \_\_\_\_\_ Sand over clay \_\_\_\_\_ Deep Sand \_\_\_\_\_

Pond Type:  
Excavated: \_\_\_\_\_ Embankment: \_\_\_\_\_ Water table: \_\_\_\_\_ Clay lined: \_\_\_\_\_  
Initial pond water supply source: \_\_\_\_\_

Pond Size:  
Length: \_\_\_\_\_ Ave. Width: \_\_\_\_\_ Surface Area: \_\_\_\_\_ Depth: \_\_\_\_\_  
Drainage Area to Pond: \_\_\_\_\_ Pond Capacity: \_\_\_\_\_ Spillway Capacity: \_\_\_\_\_  
Pond overflow outlet directed to: \_\_\_\_\_ Site Area: \_\_\_\_\_

Excavation / Embankment:  
Excavation Quantity: \_\_\_\_\_ Embankment Quantity: \_\_\_\_\_  
Spoil Piled: \_\_\_\_\_ Spoil Hauled: \_\_\_\_\_ Spoil Quantity: \_\_\_\_\_  
Spoil Disposal Location: \_\_\_\_\_

Setbacks / Offsets:  
Right-of-way: \_\_\_\_\_ Center of Highway: \_\_\_\_\_ Nearest Property Line: \_\_\_\_\_ Nearest Building: \_\_\_\_\_  
Well: \_\_\_\_\_ Septic System: \_\_\_\_\_ Ditch: \_\_\_\_\_ Tile: \_\_\_\_\_  
Wetland: \_\_\_\_\_ Floodplain: \_\_\_\_\_ Spoil to R/W: \_\_\_\_\_ Spoil to PL: \_\_\_\_\_ Spoil to Ditch: \_\_\_\_\_

Other Permits:  
Water Supply: \_\_\_\_\_ Floodplain: \_\_\_\_\_ Haul Route: \_\_\_\_\_ Alter Ditch: \_\_\_\_\_ OEPA 401: \_\_\_\_\_ COE 404: \_\_\_\_\_

Construction Activity:  
When is construction scheduled to begin? \_\_\_\_\_  
When is construction scheduled to end? \_\_\_\_\_

Signature of applicant: \_\_\_\_\_  
Signature Date

***Attach Sketch***