

# FULTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

February 19, 2019  
Board Meeting Minutes

## CALL TO ORDER

Oricko called the February 19, 2019 meeting of the Fulton County Board of Developmental Disabilities to order at 4:03 pm.

## ROLL CALL

Shirley Colon, Adam Cook, Mike Oricko and Lynlee Reinking. Excused: Mark Shadbolt. Unexcused: Cheryl Geisler.

Guest: Beth Friess.

## APPROVAL OF AGENDA

ADD: VIII.D. Parking Lot Update

ADD: XI.C. Linfoot Street Use

***Cook made a motion to approve the Agenda as amended. Colon seconded the motion. Approval by unanimous voice vote.***

## PUBLIC COMMENT

No comments.

## APPROVAL OF JANUARY 15, 2019 ORGANIZATIONAL MEETING MINUTES

***Colon made a motion to approve the January 15, 2019 Organizational Meeting Minutes as presented. Cook seconded the motion. Approval by unanimous voice vote.***

## APPROVAL OF JANUARY 15, 2019 BOARD MEETING MINUTES

***Cook made a motion to approve the January 15, 2019 Board Meeting Minutes as presented. Colon seconded the motion. Approval by unanimous voice vote.***

## APPROVAL OF JANUARY, 2019 EXPENDITURES

Cook inquired about the Soil & Water expenditure. Friess explained that we are contracted with the county to provide recycling services. We then subcontract with Triangular Processing to provide those services.

***Cook made a motion to approve the January, 2019 Expenditures as presented. Colon seconded the motion. Approval by unanimous voice vote.***

## FINANCE, FACILITIES & PERSONNEL

### INTERNAL SERVICES COST

Friess explained what is included in internal services costs: IT costs, loss control and worker's comp insurance.

***Colon made a motion to approve the Internal Services expenditure in the amount of \$36,125 as presented. Cook seconded the motion. Approval by unanimous voice vote.***

## 4<sup>TH</sup> ANNUAL EI FUNDRAISER—AMERICAN LEGION

Friess shared that the American Legion will host a poker tournament for the 4<sup>th</sup> year with proceeds going to the Early Intervention program. Food is sold and made by staff. Basket giveaways are also provided.

#### **VEHICLE UPDATE**

Friess shared that the insurance company has not settled on the vehicle, which was in an accident last year.

At this time, there are not any vehicles on the lot that meets our criteria for a replacement for the Ford Focus.

#### **PARKING LOT UPDATE**

Friess shared that the county will be beginning the bid process. County engineers have reviewed our lot and advised that two inches (replacement) may be done instead of four inches. Cost would be around \$78,000 vs. \$120,000, which was budgeted. Bids will be opened the Thursday before the March Board Meeting. The bids will be discussed at the March meeting.

#### **PERSONNEL POLICY: SECTION 4**

***Colon made a motion to approve Personnel Policy: Section 4 as presented. Cook seconded the motion. Approval by unanimous voice vote.***

#### **PROGRAM & PUBLICITY**

##### **PROGRAM POLICIES: SERVICE AND SUPPORT ADMINISTRATION, ADMINISTRATIVE RESOLUTION OF COMPLAINTS AND PROVIDER CONTRACT DISPUTE RESOLUTION**

Friess reviewed changes to the policies with the Board.

***Cook made a motion to approve the Program Policies: Service and Support Administration, Administrative Resolution of Complaints, and Provider Contract Dispute Resolution as presented. Colon seconded the motion. Approval by unanimous voice vote.***

#### **SPECIAL OLYMPICS**

Friess provided the Board with some information for the Special Olympics program, which is funded by the Board. This included athlete guidelines.

#### **SPECIAL OLYMPICS CONTRACT ADDENDUM**

Friess reviewed that the current contract with Triangular Processing includes salary, benefits, mileage, transportation of athletes, administrative costs. Friess and Kathy Shaw (TP) have been discussing some possible changes to the coordinator rate of pay. Current rate (\$12.75 per hr.) for coordinator is significantly less than other area counties. Friess explored the costs to increase rate to \$16.00 per hr. Friess also stated that last year over \$2,500 was paid in overtime. Proposed contract amount of \$45,760 for coordinator services, Friess stated that insurance rates for TP are unavailable until May, so there may be an additional increase at that time. Friess discussed increase in accountability and communication.

***Cook made a motion to approve the Special Olympics Contract Addendum up to \$47,000 for coordinator services. Colon seconded the motion. Approval by unanimous voice vote.***

#### **ANNUAL REPORT**

Friess shared the draft of the annual report with the Board. Reports are to be mailed to county residents by the end of the month.

#### **MARCH DD AWARENESS MONTH**

Friess shared the March advertisement for Skye Cinema. We are using the theme, Celebrate Community for awareness month this year. Advertisements in local newspapers, along with a press release, and letters to area churches with bulletin inserts are planned for the month.

**OLD BUSINESS**

**NEW BUSINESS**

**2019 BOARD MEMBER TRAINING PLAN**

Friess shared that annually Board Members are required to have four hours of training. Topic examples were provided. Friess provided a plan to the Board for their approval.

**STRATEGIC PLANNING PROCESS**

Friess reviewed that we are on year three of our strategic plan. The Board will need to meet to work on the next strategic plan. This meeting would possibly be 4-5 hrs, which could be done on a Saturday. The Board would prefer to meet during a weekday in the summer. Friess shared that in previous years a facilitator has come to provide guidance to the board to create a plan. She will begin the process to get a facilitator.

**LINFOOT STREET USE**

Friess shared the Northwest State Community College looking for office space for students studying graphic & vertical design. There is some space that is not being utilized at Triangular Processing. Kathy Shaw will be obtaining more information in a few weeks.

**STATE AND ADVOCACY UPDATES**

**2020-21 BIENNIAL STATE BUDGET**

Friess shared and reviewed OACB State draft budget recommendations.

**BALL VS. KASICH**

Friess reported that no settlement has been reached yet.

**DIRECTOR'S REPORTS**

No questions or comments.

**SUPERINTENDENT'S REPORT**

No questions or comments.

**ADJOURNMENT**

*Colon made a motion to adjourn the Board Meeting at 4:43 pm. Cook seconded the motion.  
Approval by unanimous voice vote.*

  
Secretary

3-19-19  
Date

  
President

3-19-19  
Date