

REGULAR MEETING

February 4, 2019

The Chesterfield Township Trustees met on February 4, 2019 with James Stubbins, Paul Holman, Clark Emmons & Herb Harris. Guest Sgt. Chad Hayward, Fulton County Sheriff’s Office. Clark Emmons made a motion to approve Regular Meeting minutes as read. Seconded by James Stubbins. Minutes approved. Received since last meeting \$25.00. Paul Holman made a motion to approve the bills in the amount of \$9,021.62 which were presented at the meeting. Seconded by James Stubbins. Bills approved.

US Department of Treasury	Payroll Taxes	\$ 184.49
OPERS	Retirement	\$ 1,674.67
Clark Emmons	Trustee	\$ 825.11
Paul D. Holman	Trustee	\$ 811.16
James L. Stubbins	Trustee	\$ 719.85
Peggy D. Volkman	Fiscal Officer	\$ 1,079.86
Royalton Township	Fire Contract	\$ 1,522.52
City of Wauseon	Fire Contract	\$ 450.00
Toledo Edison	Tornado Siren	\$ 9.19
Vesco Oil Corp	Diesel Fuel	\$ 428.28
Herbert W. Harris	Road Labor	\$ 1,165.21
ACE Hardware	Misc Shop Supplies	\$ 51.28
Orchard Trust Company, LLC	Deferred Comp	\$ 100.00
Total		\$ 9,021.62

**FISCAL OFFICER REPORT** Fiscal Officer presented the following reports: Payment register, Receipt register, Fund Status, Cash Journal, Cash Summary by Fund. The Fiscal Officer presented the proposed Credit Card Policy, which will replace the Township’s Credit Card Policy passed with Resolution 28-10-23-2006. The Trustees and Fiscal Officer reviewed the policy and the following Resolution was made:

**Resolution 8-2-4-19** Paul Holman made a motion to accept the Credit Card Policy presented. Seconded by Clark Emmons. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

**Resolution 9-2-4-19** James Stubbins made a motion to name Clark Emmons as the Compliance Officer for credit card usage for the year 2019. Seconded by Paul Holman. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

**Resolution 10-2-4-19** Paul Holman made a motion to authorize Clark Emmons, Paul Holman, James Stubbins & Peggy Volkman to use their respective Township credit cards from PNC bank and comply with the Township’s Credit Card Policy. Seconded by Clark Emmons. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

**Resolution 11-2-4-19** James Stubbins made a motion to authorize Herb Harris to use existing store accounts for purchases for the Township. Seconded by Paul Holman. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

**ROADS** A mileage certification for 31.799 miles was received by the Fulton County Engineer’s Office. The Trustees signed the document and it will be returned to the Engineer’s Office.

**Resolution 12-2-4-19** James Stubbins made a motion to request that the Fulton County Engineer’s office bid the following roads for Seal Coat:

Roads	Length	Width
County Road 13-1 from RS to 120	6370'	17'
County Road 16-3 from US20 to S	5280'	20'
County Road 16-3 from S to MI line	10940'	20'
County Road T from 108 to Township Line	3326'	18'

Seconded by Paul Holman. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

**Resolution 13-2-4-19** Clark Emmons made a motion to request that the Fulton County Engineer’s office bid the following road for Double Chip Seal with the 1<sup>st</sup> course using #6 (?) Note: this is currently a gravel road.

Roads	Length	Width
County Road 14 from 120 to U	4600'	18'

Seconded by James Stubbins. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

Herb Harris reported that he spent most of his time plowing over the past few weeks.

**ZONING** Blight letters were reviewed by the Trustees & Zoning Inspector. The letters will be sent out to the residents that have had complaints regarding blight.

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Clark Emmons, Chairman

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Paul Holman, Vice Chairman

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James Stubbins

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Peggy Volkman, Fiscal Officer