

YEAR END MEETING

December 31, 2018

The Chesterfield Township Trustees met on December 31, 2018 with James Stubbins, Paul Holman, Clark Emmons & Herb Harris. Received since last meeting \$9,175.42. Clark Emmons made a motion to approve the bills in the amount of \$3,706.24 which were presented at the meeting. Seconded by James Stubbins. Bills approved.

OH Department of Taxation	Payroll Taxes	\$	62.69
OH School District Income Tax	Payroll Taxes	\$	61.66
US Dept of Treasury	Payroll Taxes	\$	692.02
PNC Bank	Misc Shop Supplies	\$	2.12
PNC Bank	CPIM Certification Fee	\$	100.00
Toledo Edison	Electricity	\$	88.16
Windstream	Telephone & Internet	\$	84.90
Cris Johnson Trucking LLC	Stone	\$	381.78
A.J. Door LLC	Truck Repairs	\$	392.31
Orchard Trust Company	Deferred Comp	\$	100.00
Fulton County Engineer	Salt	\$	277.34
Fines Lines Laser Engraving	Grave Pillows	\$	720.00
Office Partners	Office Supplies	\$	83.90
Elissa Norris	Hall Cleaning	\$	55.00
Herbert W. Harris	Road Labor	\$	604.36
Total		\$	3,706.24

FISCAL OFFICER REPORT Fiscal Officer presented the following reports: Payment register, Receipt register, Fund Status, Cash Journal, & Cash Summary by Fund. The Trustees discussed setting up a QSEHRA with Take Command Health and the amount of reimbursement for the year 2019. The following resolution was made:

RESOLUTION 63-12-31-18 Clark Emmons made a motion to set up a QSEHRA for 2019. Take Command Health will administer the plan. Seconded by: Paul Holman. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

The following resolution is being made because PO 58-2018 was made out to the incorrect vendor.

RESOLUTION 64-12-31-18 James Stubbins made a motion to approve then and now purchase order #60-2018 to Gerken Paving Inc. in the amount of \$45,616.14. Seconded by Paul Holman. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

Resolution 65-12-31-18 Paul Holman moved for the adoption of the following resolution:

BE IT RESOLVED, by the Board of Township Trustees, Chesterfield Township, Fulton County, Ohio

A resolution of approval to realign the permanent appropriation resolution by modifying the following appropriations from one account to another within the following fund: General Fund in the amount of \$3500 from 1000-110-599-0000 to 1000-110-111-0000. Clark Emmons seconded the Resolution and the roll being called upon its adoption the vote resulted as follows: Emmons-yes; Holman-yes; Stubbins-yes. Motion Carried.

Resolution 66-12-31-18 Paul Holman moved for the adoption of the following resolution:

BE IT RESOLVED, by the Board of Township Trustees, Chesterfield Township, Fulton County, Ohio

A resolution of approval to realign the permanent appropriation resolution by modifying the following appropriations from one account to another within the following fund: General Fund in the amount of \$400 from 1000-110-300-0000 to 1000-110-211-0000. Clark Emmons seconded the Resolution and the roll being called upon its adoption the vote resulted as follows: Emmons-yes; Holman-yes; Stubbins-yes. Motion Carried.

The following Year-End Resolutions were made:

RESOLUTION 67-12-31-18 Clark Emmons made a motion to reimburse each trustee and fiscal officer up to \$4,950 a year for actual out of pocket expense for medical insurance premiums through a QSEHRA. Seconded by Paul Holman. By vote: Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes; motion carried.

Resolution 68-12-31-18 James Stubbins made a motion for the Trustees to continue to complete the Payroll Certification on a monthly basis and begin to pay salaries for Trustees up to \$8,000 collectively out of the Road & Bridge Fund for the year 2019. Seconded by Paul Holman. Motion carried. By vote: Emmons – yes; Holman – yes; Stubbins – yes.

RESOLUTION 69-12-31-18 Paul Holman called for the adoption of the following resolution: RESOLVED: Trustees of Chesterfield Township in Fulton County are entitled to the maximum compensation permitted per the ORC 505.24. Seconded by Clark Emmons. Motion carried. By vote: Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes;

RESOLUTION 70-12-31-18 Paul Holman made a motion to set travel/meeting expenses as follows in 2019: Mileage reimbursement \$0.48 per mile. Trustees and clerk can be reimbursed for Convention expenses, motel accommodations, and meals. Seconded by James Stubbins. Motion carried. By vote: Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes.

RESOLUTION 71-12-31-18 WHEREAS: HB 852 provides for the payment from the township's General Fund for membership dues to the Ohio Township Association, as well as subscription to the Ohio Township News, Clark Emmons made a motion that the township pay these costs of \$45.00 per trustee/clerk from the General Fund. Motion seconded by James Stubbins. Motion carried. By vote: Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes.

RESOLUTION 72-12-31-18 Paul Holman made a motion for Chesterfield Township to pay for meals at the Fulton County Township Association meetings. Seconded by Clark Emmons. Motion carried. Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes.

Resolution 73-12-31-18 Clark Emmons made a motion for a resolution to approve the following: Each Trustee & Fiscal Officer has the authority to spend up to \$500 on their respective township credit card without prior approval. The expenditures will be solely for Township business and will be in compliance with the Credit Card Policy. Seconded by James Stubbins. Motion carried. By Vote: Stubbins – yes; Emmons – yes; Holman – yes

Resolution 74-12-31-18 Clark Emmons made a motion for a resolution to allow Maintenance Personnel to purchase Township materials as needed for Township business up to the amount of \$500 without prior approval. Seconded by James Stubbins. Motion carried. By Vote: Stubbins – yes; Emmons – yes; Holman – yes

James Stubbins, Chairman

Clark Emmons

Paul Holman

Peggy Volkman, Fiscal Officer