

German Township
Board of Trustee
Organizational Meeting
January 8, 2018

The Trustees of German Township, Fulton County, Ohio met in regular session for the purpose of reorganizing for 2018.

Present: Andy Brodbeck, Kenneth Leupp, Joe Short, Keith Short

Guests: Josh King, Jeff Aeschliman, Stephen Lange, Mary Huber, Robert Apger, David Pugh, Vaughn Bentz

Kenneth called the meeting to order at 6:02 pm.

Joe made a motion to appoint Kenneth Leupp as President for 2018. Andy seconded the motion. The motion passed with yes votes by Andy and Joe. Abstain: Kenneth

Andy made a motion to appoint as Joe Short Vice President for 2018. Kenneth seconded the motion. The motion passed with yes votes by Andy and Kenneth. Abstained: Joe

Joe made a motion to appoint Andy Brodbeck as Records Officer. Kenneth seconded the motion. The motion passed with yes votes by Kenneth and Joe. Abstain: Andy

Joe made a motion to appoint Kenneth Leupp as German Township's representative as a member of the Regional Planning Commission. Andy seconded the motion.
Yeas: Andy, Joe Abstain: Kenneth

The minutes from the January 3, 2018 special meeting were presented. Andy made a motion to accept the minutes as presented. Joe seconded the motion. The motion passed with three yes votes and no negative votes.

01-18 RESOLUTION FOR MEETING DATES

BE IT RESOLVED that the regular meeting dates for 2018 will be normally on the 2nd and 4th Mondays at 7:00 pm except as noted with a * (6:00 pm) ** (7:30 am). The meetings will be held on the following dates:

1/8* & 1/22**	4/9 & 4/23**	7/9 & 7/23**	10/8 & 10/22**
2/12 & 2/26**	5/14 & 5/29**	8/13 & 8/27**	11/12 & 11/26**
3/12 & 3/26**	6/11 & 6/25**	9/11 & 9/24**	12/10 & 12/24**

Joe moved, Andy seconded
Yeas: Andy, Kenneth, Joe (1/8/18)

02-18 RESOLUTION TO APPROVE CERTIFICATE OF TOTAL AMOUNT FROM ALL SOURCES AVAILABLE FOR EXPENDITURES AND BALANCES

Keith presented Certificate of Total Amount from All Sources Available for Expenditures and Balances from each fund set up in the tax budget with the balances that exist at the end of the fiscal year, December 31, 2017 plus estimated revenues for 2018: (attachment 01-01-18)

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Certificate of the Total Amount from All Sources Available for Expenditures & Balances

<u>Fund Type</u>	<u>Carryover Balances from 2017</u>	<u>Estimated Revenues for 2018</u>	<u>Total Amount Available for Disbursements</u>
General Fund	\$786,902.47	\$205,010.00	\$991,912.47
Motor Vehicle License Tax Fund	\$51,746.46	\$19,200.00	\$70,946.46
Gasoline Tax Fund	\$139,461.36	\$85,500.00	\$224,961.36
Road and Bridge Fund	\$48,805.54	\$129,420.00	\$178,225.54
Cemetery Fund	\$8,188.64	\$300.00	\$8,488.64
Fire District Fund	\$532,479.70	\$211,235.00	\$743,714.70
Road District Fund	\$27,784.81	\$123,325.00	\$151,109.81
Permissive Motor Vehicle License Tax	\$7,860.48	\$9,050.00	\$16,910.48
Total	<u>\$1,603,229.46</u>	<u>\$783,040.00</u>	<u>\$2,386,269.46</u>

Andy moved to accept, Joe seconded
Yeas: Andy, Kenneth, Joe (1/8/18)

03-18 TOWNSHIP ANNUAL APPROPRIATION RESOLUTION

BE IT RESOLVED by the Board of Trustees of German Township, Fulton County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31, 2018, the attached sums be the same and hereby set aside and appropriated for several purposes for which expenditures are to be made for and during said fiscal year (attachment 02-01-18).

Andy moved, Joe seconded
Yeas: Andy, Kenneth, Joe (1/8/18)

04-18 RESOLUTION TO PAY TRUSTEES AND FISCAL OFFICER ON AN ANNUAL SALARY

BE IT RESOLVED, By the Board of Trustees of German Township, Fulton County, Ohio, that the Trustees and Fiscal Officer of German Township in Fulton County are entitled to the maximum compensation permitted per the ORC 505.24. To be paid 100% out of the General Fund for 2018 on a monthly basis.

Andy moved, Joe seconded
Yeas: Andy, Kenneth, Joe (1/8/18)

5-18 RESOLUTION TO ACCEPT MILEAGE CERTIFICATION

BE IT RESOLVED by the Board of Trustees of German Township, Fulton County Ohio to accept and certify mileage of German Township as of December 31, 2017, to be 51.96 miles of public roads (attachment 03-1-18). This is no change from 2016.

Motion moved by Joe, Andy seconded
Yeas: Brodbeck, Leupp, Short (1/8/18)

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The December 30 & 31 2017, bank statements were presented for review.

Joe made a motion to approve The Blanket Certificates for 2018 for signatures. Andy seconded the motion. The motion passed with three yes votes and no negative votes.

The bills were presented for review (attachment 04-01-18). Andy made a motion to accept the bills for payment as presented. Joe seconded the motion. The motion passed with three yes votes and no negative votes.

The December 2017 financial reports were presented for review.

Josh reported they have been spending a majority of time clearing the roads, had a burial in Goll Woods and worked on fire truck. They also spoke with Wayne Dinius regarding the tile that was just replaced. He thinks there is an old tile that needs to be checked out.

Andy made a motion to enter into executive session at 7:16 pm to discuss employee benefits and wages for Dan and Josh and. Joe seconded the motion.

Yeas: Andy, yes, Kenneth, yes, Joe, yes

Andy made a motion to exit executive session at 7:14. Joe seconded the motion. Yeas: Andy, yes, Kenneth, yes, Joe, yes

Joe made a motion to appoint Robert Apgar as Cemetery Sexton for the Johnson and Goll Cemeteries at an annual salary of \$1,750.00 payable at the first meeting of July and the second meeting in December. Andy seconded the motion.

Yeas: Andy, Kenneth, Joe

Joe made a motion to pay Gary Esterline and James Strawn \$100.00 per year for Tornado Siren testing payable the second meeting in December. Andy seconded the motion.

Yeas: Andy, Kenneth, Joe

Joe made a motion to appoint Stephen Lange as Zoning Inspector for German Township at an annual salary of \$5,622.00 payable at \$468.50 monthly, which is approximately a 2% increase. Andy seconded the motion.

Yeas: Andy Kenneth, Joe

There was discussion regarding wages for Josh King and Jeff Aeschliman. Joe made a motion to increase Josh King's hourly rate by \$.75 with a new rate of \$20.50 and to increase Jeff Aeschliman's hourly rate by \$.75 with a new rate of \$17.50 effective January 1, 2018. Andy seconded the motion.

Yeas: Andy, Kenneth, Joe

Stephen Lange presented the December zoning report (attachment 05-01-18).

Joe made a motion to cancel the credit cards for Bruce Lauber and Randy Ruffer and to approve new credit cards for Andy Brodbeck and Joe Short with a credit limit of \$2,000.00 each. Andy seconded the motion. The motion passed with three yes votes and no negative votes.

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A copy of a Resolution to maintain the bank account with Huntington Bank was signed by Kenneth Leupp and witnessed by Andy Brodbeck (attachment 06-01-18).

The following policies were reviewed: Audit Committee Policy, Credit Card Policy, Investment Policy, Personal Information Policy, Public Records Policy, Safety Policy, Sexual Harassment Policy, Snow Policy, Travel Policy, Operation of Township Owned, Leased or Rented Vehicles, Employment Standards. Andy made a motion to accept the policies as written. Joe seconded the motion. The motion passed with three yes votes and no negative votes.

Joe made a motion to adjourn at 7:43 pm. Andy seconded the motion. The motion passed with three yes votes and no negative votes.

Attested