

REGULAR MEETING

February 5, 2018

The Chesterfield Township Trustees met on February 5, 2018 with James Stubbins, Clark Emmons, Paul Holman, Peggy Volkman and Herb Harris present. Clark Emmons made a motion to approve the regular minutes as read. Seconded by James Stubbins. Minutes approved. Received since last meeting \$7,384.02. James Stubbins made a motion to approve the bills in the amount of \$12,893.01 which were presented at the meeting. Seconded by Paul Holman. Bills approved.

| | | | |
|----------------------------|---------------------------|----|-----------|
| OPWC | Retirement | \$ | 1,471.27 |
| US Dept of Treasury | Payroll Taxes | \$ | 186.52 |
| Clark Emmons | Trustee | \$ | 723.77 |
| Herbert W. Harris | Road Labor | \$ | 853.76 |
| Paul D. Holman | Trustee | \$ | 710.71 |
| James L. Stubbins | Trustee | \$ | 618.88 |
| Peggy D. Volkman | Fiscal Officer | \$ | 1,052.10 |
| Winter Equip Company, Inc. | Equipment Repairs | \$ | 2,479.75 |
| Orchard Trust Company, LLC | Deferred Comp | \$ | 100.00 |
| ACE | Misc. supplies | \$ | 8.98 |
| Vesco Oil Corp | Diesel Fuel | \$ | 253.44 |
| Toledo Edison | Electricity | \$ | 85.01 |
| FC EMA | 2018 Assessment Fees | \$ | 506.00 |
| Royalton Township | Fire Contract | \$ | 1,247.86 |
| PNC Bank | Winter Conference/Postage | \$ | 106.59 |
| Fastenal Company | Misc. supplies | \$ | 86.21 |
| Toledo Edison | Tornado Siren | \$ | 9.14 |
| FC Engineer | Salt | \$ | 1,045.66 |
| Vesco Oil Corp | Diesel Fuel | \$ | 535.04 |
| ACE | Misc. supplies | \$ | 21.95 |
| AIM Media | Legal Notice | \$ | 17.30 |
| Kinsman Propane | Propane | \$ | 737.11 |
| Laub Auto Parts | Misc. supplies | \$ | 35.96 |
| Total | | \$ | 12,893.01 |

FISCAL OFFICER REPORT Fiscal Officer presented the following reports: Payment register, Receipt register, Fund Status, Cash Journal, & Cash Summary by Fund. An error was discovered as the 2017 books were being closed. OPERS and BWC were charged in the Road & Bridge account for Herb Harris' zoning pay in error. Entries were made to correct the \$174.11 error. An Appropriation Supplement entry was made into UAN so that appropriations did not exceed fund balance in the General Fund. The following resolution was made:

Resolution 15-2-5-18 James Stubbins made a motion to accept the reduction in the General Fund in the amount of \$174.11 so that appropriations will not exceed fund balance. Seconded by Paul Holman. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

When the appropriations were approved on 1/4/18, this error had not been discovered yet. This dollar amount was corrected and taken from the General Fund and put into the Road and Bridge Fund. The new permanent appropriations are as follows:

2018 Permanent Appropriations

| | | |
|---------------------------------|----|------------|
| General | \$ | 294,755.67 |
| MVLT | \$ | 41,021.34 |
| Gas Tax | \$ | 154,926.65 |
| Road & Bridge | \$ | 51,578.33 |
| Cemetery | \$ | 1,157.31 |
| Fire Levy | \$ | 85,762.57 |
| Special Road Levy | \$ | 59,291.44 |
| Permissive | \$ | 10,821.85 |
| Public Works Commission Project | \$ | 84,000.00 |
| Private Purpose Trust | \$ | 11,378.27 |
| Total | \$ | 794,693.43 |

Resolution 16-2-5-18 Paul Holman made a motion to replace Resolution 3-1-4-18 for 2018 Permanent Appropriations with this Resolution for 2018 Permanent Appropriations. Seconded by: James Stubbins. Motion passed. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

Resolution 57-12-31-17 Paul Holman moved for the adoption of the following resolution:

BE IT RESOLVED, by the Board of Township Trustees, Chesterfield Township, Fulton County, Ohio

A resolution of approval to realign the permanent appropriation resolution by modifying the following appropriations from one account to another within the following fund: General Fund in the amount of \$200 from 1000-410-190-0000 to 1000-130-211-0000. Clark Emmons seconded the Resolution and the roll being called upon its adoption the vote resulted as follows: Emmons-yes; Holman-yes; Stubbins-yes. Motion Carried.

Resolution 17-2-5-18 Paul Holman made a motion to accept Then & Now PO #18-2018 for Royalton Township in the amount of \$1,247.86 to pay remainder of the 2017 Fire contract. Seconded by James Stubbins. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

Resolution 18-2-5-18 James Stubbins moved for the adoption of the following resolution:

BE IT RESOLVED, by the Board of Township Trustees, Chesterfield Township, Fulton County, Ohio

A resolution of approval to realign the permanent appropriation resolution by modifying the following appropriations from one account to another within the following fund: Road & Bridge in the amount of \$3,000.00 from 2031-330-111-0000 to 2031-330-323-0000. Clark Emmons seconded the Resolution and the roll being called upon its adoption the vote resulted as follows: Emmons-yes; Holman-yes; Stubbins-yes. Motion Carried.

Resolution 19-2-5-18 Paul Holman made a motion to accept Then & Now PO #19-2018 for Winter Equipment Company, Inc. in the amount of \$1,035.29 to pay remainder of Inv #IV35524 that was not covered by an existing Blanket Certificate. Seconded by James Stubbins. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

The Road & Bridge fund does not have enough funds to cover expenses. The Fiscal Officer is recommending an advance from the General Account to Road & Bridge until money comes in from the Real Estate Taxes at which time the money will be advanced back.

Resolution 20-2-5-18 Clark Emmons made a motion to advance \$10,000 from the General Fund to the Road & Bridge fund. The money will be advanced back to the General Fund by September 30, 2018. Seconded by Paul Holman. Motion carried. By vote: Emmons-yes, Holman-yes, Stubbins-yes.

ROADS The truck will be taken to Valley Freight Liner of Toledo due to starting issues. GT Contracting will be submitting a bid for crack seal. Herb reported that he plowed and salted as needed. The Township received an estimate from the Fulton County Engineer's Office for Seal Coat on 4 miles in the amount of \$50,301.60. The Trustees will discuss this at the next meeting.

ZONING Lilly Armstrong has agreed to serve on the Zoning Board and Andy Slawinski will be serving on the Zoning Board of Appeals, both have terms that expire in 2023.

OTHER BUSINESS The Trustees are beginning discussions regarding a policy for medical marijuana businesses and its associated facilities.

Meeting adjourned.

James Stubbins, Chairman

Paul Holman

Clark Emmons

Peggy Volkman, Fiscal Officer