

REGULAR MEETING

December 18, 2017

The Chesterfield Township Trustees met on December 18, 2017 at 7:30pm with James Stubbins, Clark Emmons, Paul Holman, Peggy Volkman and Herb Harris present. Guest Jeremy Simon, Fulton County Deputy Sheriff. James Stubbins made a motion to approve the regular minutes as read. Seconded by Paul Holman. Minutes approved. Received since last meeting \$2,271.22. James Stubbins made a motion to approve the bills in the amount of \$4,618.60 which were presented at the meeting. Seconded by Clark Emmons. Bills approved.

Clark Emmons	Trustee	\$	757.63
Herbert W. Harris	Road Labor	\$	718.38
Paul D. Holman	Trustee	\$	451.30
James L. Stubbins	Trustee	\$	553.24
Peggy D. Volkman	Fiscal Officer	\$	1,234.83
Orchard Trust Company, LLC	Deferred Comp	\$	300.00
Elissa Norris	Township Hall Cleaning	\$	55.00
Toledo Edison	Electricity	\$	78.98
Treasurer of State of Ohio	UAN Fees	\$	384.00
Windstream	Telephone & Internet	\$	85.24
Total		\$	4,618.60

FISCAL OFFICER REPORT Fiscal Officer presented the following reports: Payment register, Receipt register, Fund Status, Cash Journal, & Cash Summary by Fund, Bank Statement, Bank Reconciliation Report. The first Monday in January is New Year’s Day and would be the Township’s normal meeting day. The Fiscal Officer requested that the meeting would be rescheduled for Thursday, January 4, 2018 at 7pm. The Trustees agreed. The Year-End meeting will be held on December 29, 2017 at 8am. Jeremy Simon, Fulton County Deputy Sheriff attended the meeting to let the Trustees know if they have any questions or concerns regarding law enforcement in our Township, he is available to discuss those items.

The following Year-End Resolutions were made:

Resolution 49-12-20-17 James Stubbins made a motion for the Trustees to continue to complete the Payroll Certification on a monthly basis and begin to pay salaries for Trustees up to \$8,000 collectively out of the Road & Bridge Fund for the year 2018. Seconded by Clark Emmons. Motion carried. By vote: Emmons – yes; Holman – yes; Stubbins – yes.

RESOLUTION 50-12-20-17 Paul Holman called for the adoption of the following resolution: RESOLVED: Trustees of Chesterfield Township in Fulton County are entitled to the maximum compensation permitted per the ORC 505.24. Seconded by James Stubbins. Motion carried. By vote: Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes.

RESOLUTION 51-12-20-17 James Stubbins made a motion to set travel/meeting expenses as follows in 2018: Mileage reimbursement \$0.50 per mile. Trustees and clerk can be reimbursed for Convention

expenses, motel accommodations, and meals. Seconded by Paul Holman. Motion carried. By vote: Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes.

RESOLUTION 52-12-20-17 WHEREAS: HB 852 provides for the payment from the township's General Fund for membership dues to the Ohio Township Association, as well as subscription to the Ohio Township News, Clark Emmons made a motion that the township pay these costs of \$45.00 per trustee/clerk from the General Fund. Motion seconded by Paul Holman. Motion carried. By vote: Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes.

RESOLUTION 53-12-20-17 Paul Holman made a motion for Chesterfield Township to pay for meals at the Fulton County Township Association meetings. Seconded by James Stubbins. Motion carried. Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes.

Resolution 54-12-20-17 James Stubbins made a motion for a resolution to approve the following: Each Trustee & Fiscal Officer has the authority to spend up to \$250 on their respective township credit card without prior approval. The expenditures will be solely for Township business and will be in compliance with the Credit Card Policy. Seconded by Paul Holman. Motion carried. By Vote: Stubbins – yes; Emmons – yes; Holman – yes.

Resolution 55-12-20-17 Paul Holman made a motion for a resolution to allow Maintenance Personnel to purchase Township materials as needed for Township business up to the amount of \$500 without prior approval. Seconded by Clark Emmons. Motion carried. By Vote: Stubbins – yes; Emmons – yes; Holman – yes.

RESOLUTION 56-12-20-17 Paul Holman made a motion to reimburse each trustee and clerk up to \$2,000 a year for actual out of pocket expense for medical insurance as per a resolution passed in February 1996. Seconded by Clark Emmons. Motion carried. By vote: Paul Holman-yes; Clark Emmons-yes; Jim Stubbins-yes.

ROADS Herb Harris reported that he plowed snow, fixed the tractor, and picked up trash in the Township. He also requested to be able to purchase a few small tools that need updated in the shop. The Trustees agreed. The Fulton County Engineer's Office sent the Township's Bridge Report and at this time they have no maintenance concerns with the Township's bridges. Frank Onweller, Fulton County Engineer forwarded a letter he sent to Precision Pipeline, LLC indicating approval of the road repairs done in Chesterfield Township after the Rover pipeline construction. The Fiscal Officer and Trustees continued to discuss the purchase of a new truck for the township and how much money would be available for road projects. Preliminary reporting indicates that the Township would have enough to chip seal five miles in addition to the purchase of a truck. The deadline for submitting a request from the County for an estimate for Seal Coat is February 2, 2018. The Trustees authorized a purchase from Winter Equipment Company, for a snow plow blade in the amount of up to \$2,700.00.

ZONING A second letter has been drafted to send to an existing property owner in the Township giving an extension of 30 days to clean up the property. The property owner has made efforts to clean up the property, therefore, the Trustees felt that since the effort was being made, an extension was warranted.

CEMETERY The digging of the burial site for Shirley Bates has been postponed.

Meeting adjourned.

Paul Holman, Chairman

Clark Emmons

James Stubbins

Peggy Volkman, Fiscal Officer