

# FULTON COUNTY BOARD OF ELECTIONS

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## CANDIDATE FILING CHECKLIST

**Before filing your petitions carefully read, complete and sign the following checklist.  
Candidates are ultimately responsible for the correctness and sufficiency of their petitions.**

Employees of the Fulton County Board of Elections are prohibited from pre-checking petitions prior to the date of filing by Directive 2011-18 issued by the Secretary of State. Information on how to complete petitions is provided in the Secretary of State's Candidate Handbook and Frequently Asked Questions.

- Statement of candidacy:** Completed-including required unexpired term ending or full term commencing date (if applicable) and candidate signature dated **prior** to circulating the petition.
- Nonpartisan Candidate Committee Designation:** (Optional)
- Nominating Petition/Petition for Candidate:** Completed-including unexpired term ending or full term commencing date (if applicable).
- Petition Signers:** Complete addresses and dates are required of all signers. Sufficient quantity of valid signatures to qualify, but not more than 3 times the number required. If the district of the office you are filing for encompasses more than one county, a separate petition must be used for each county.
- Correct Dates:** Dates of all signers must be on or after the day the candidate signed the "Statement of Candidacy" and the unexpired term ending or full term commencing date must be completed (if applicable).
- Circulator Statement:** Completed- including correct number of signatures on petition, address and signature of person circulating petition (even if candidate circulates petition, this must be signed).
- Once a petition is submitted and time stamped, it is considered filed. No changes can be made or other action taken to alter its content. Acceptance of your filed petition by the Fulton County Board of Elections personnel, does not guarantee approval. Statutory authority to review each petition for compliance with Ohio Election Law and subsequent approval, is the responsibility of the members of the Board of Elections. Candidates are responsible for the accurate preparation and circulation of their petitions. Petitions may be withdrawn before the Board of Elections takes action to certify to the ballot, but may not be withdrawn after Board of Elections action.**
- I have read and understand all of the above.**

Signature \_\_\_\_\_

Date \_\_\_\_\_